



AIC A 04/06. Revised Air Traffic Incident Report (ATIR) Form

With this AIC a revised Air Traffic Incident Report form is published - version HCLJ FORM 5 22.05.06 REV.1 - for reporting of air traffic incidents according to Regulations for Civil Aviation 5-40 (BL 5-40). The present edition replaces all previous published editions.

The report form is also available from the Danish Accident Investigation Board website www.aib.dk and can additionally be obtained from ATS-units or Statens Luftfartsvæsen (CAA Denmark).

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AIC A 04/06. Revideret Air Traffic Incident Report (ATIR) formular

Med denne AIC publiceres en revideret Air Traffic Incident Report formular - version HCLJ FORM 5 22.05.06 REV.1 - til brug for rapportering af lufttrafikhændelser i henhold til BL 5-40. Nærværende udgave erstatter tidligere udgaver, og som hidtil publiceres formularen alene i en engelsk version.

Rapportformularen fremgår desuden af Havarikommisionen for Civil Luftfart og Jernbane's (HCLJ)'s hjemmeside www.aib.dk og kan derudover fås ved lufttrafiktjenesteenheder samt ved henvendelse til Statens Luftfartsvæsen.

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Havarikommissionen

AIR TRAFFIC INCIDENT REPORT

Indsendes til /To be sent to
ACCIDENT INVESTIGATION BOARD
Langebjergvaenget 21, DK-4000 Roskilde, Denmark
Telefax +45 38 71 92 31 – e-mail aib@aib.dk

AIR TRAFFIC INCIDENT REPORT

Instructions for the completion of the air traffic incident report form

Item

- A Aircraft identification of the aircraft filing the report.
- B An AIRPROX report should be filed immediately by radio.
- C1 Date/time UTC and position in bearing and distance from a navigation aid or in LAT/LONG.
- C2 Information regarding aircraft filing the report, tick as necessary.
- C2 c) E.g. FL 350/1 013 hPa or 2 500 ft/QNH 1 007 hPa or 1 200 ft/QFE 998 hPa.
- C3 Information regarding the other aircraft involved.
- C4 Passing distance — state units used.
- C6 Attach additional papers as required. The diagrams may be used to show aircraft's positions.
- D1 f) State name of ATS unit and date/time in UTC.
- D1 g) Date and time in UTC.
- E2 Include details of ATS unit such as service provided, radiotelephony frequency, SSR Codes assigned and altimeter setting. Use diagram to show the aircraft's position and attach additional papers as required.

n) Avoiding action taken <input type="checkbox"/> Yes	<input type="checkbox"/> No	
o) Type of flight plan IFR / VFR / none *		
3. Other aircraft		
a) Type and call sign / registration (if known) _____		
b) If a) above not known, describe below		
<input type="checkbox"/> High wing	<input type="checkbox"/> Mid wing	<input type="checkbox"/> Low wing
<input type="checkbox"/> Rotorcraft		
<input type="checkbox"/> 1 engine	<input type="checkbox"/> 2 engines	<input type="checkbox"/> 3 engines
<input type="checkbox"/> 4 engines	<input type="checkbox"/> More than 4 engines	
Marking, colour or other available details		
c) Aircraft climbing or descending		
<input type="checkbox"/> Level flight	<input type="checkbox"/> Climbing	<input type="checkbox"/> Descending
<input type="checkbox"/> Unknown		
d) Aircraft bank angle		
<input type="checkbox"/> Wings level	<input type="checkbox"/> Slight bank	<input type="checkbox"/> Moderate bank
<input type="checkbox"/> Steep bank	<input type="checkbox"/> Inverted	<input type="checkbox"/> Unknown
e) Aircraft direction of bank		
<input type="checkbox"/> Left	<input type="checkbox"/> Right	<input type="checkbox"/> Unknown
f) Lights displayed		
<input type="checkbox"/> Navigation lights	<input type="checkbox"/> Strobe lights	<input type="checkbox"/> Cabin lights
<input type="checkbox"/> Red anti-collision lights	<input type="checkbox"/> Landing / taxi lights	<input type="checkbox"/> Logo (tail fin) lights
<input type="checkbox"/> Other	<input type="checkbox"/> None	<input type="checkbox"/> Unknown
g) Traffic avoidance advice issued by ATS		
<input type="checkbox"/> Yes, based on radar	<input type="checkbox"/> Yes, based on visual sighting	<input type="checkbox"/> Yes, based on other information
<input type="checkbox"/> No	<input type="checkbox"/> Unknown	
h) Traffic information issued		
<input type="checkbox"/> Yes, based on radar	<input type="checkbox"/> Yes, based on visual sighting	<input type="checkbox"/> Yes, based on other information
<input type="checkbox"/> No	<input type="checkbox"/> Unknown	
i) Avoiding action taken		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown

*Delete as appropriate

4. Distance

- a) Closest horizontal distance _____
- b) Closest vertical distance _____

5. Flight meteorological conditions

- a) IMC / VMC*
- b) Above / below* clouds / fog / haze or between layers*
- c) Distance vertically from cloud _____ m / ft* below _____ m / ft* above
- d) In cloud / rain / snow / sleet / fog / haze*
- e) Flying into / out of* sun
- f) Flight visibility _____ m / km*

6. Any other information considered important by the pilot-in-command

D — MISCELLANEOUS

1. Information regarding reporting aircraft

- a) Aircraft registration _____
- b) Aircraft type _____
- c) Operator _____
- d) Aerodrome of departure _____
- e) Aerodrome of first landing _____ destination _____
- f) Reported by radio or other means to _____ (name of ATS unit) at time _____ UTC
- g) Date / time / place of completion of form _____

2. Function, address and signature of person submitting report

- a) Function _____
- b) Address _____
- c) Signature _____
- d) Telephone number _____

3. Function and signature of person receiving report

- a) Function _____ b) Signature _____

*Delete as appropriate

E — SUPPLEMENTARY INFORMATION BY ATS UNIT CONCERNED

1. Receipt of report

a) Report received via AFTN / radio / telephone / other (specify)* _____

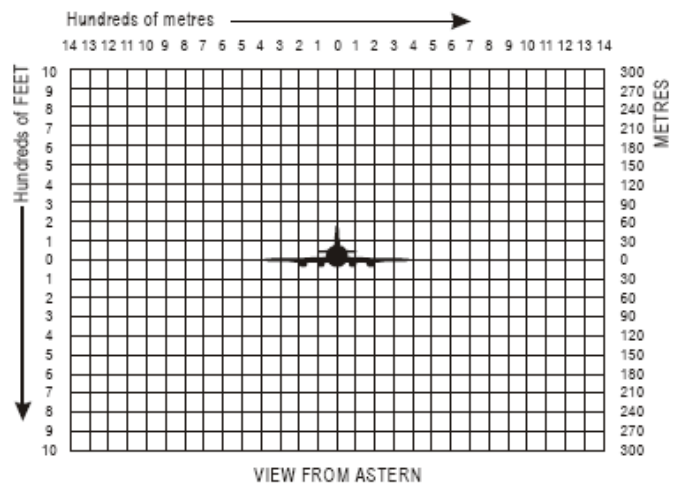
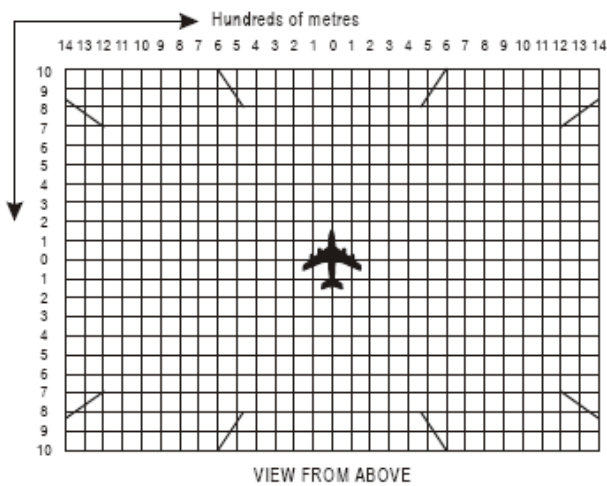
b) Report received by _____ (name of ATS unit)

2. Details of ATS action

Clearance, incident seen (radar/visually, warning given, result of local enquiry, etc.)

DIAGRAMS OF AIRPROX

Mark passage of other aircraft relative to you, in plan on the left and in elevation on the right, assuming YOU are at the centre of each diagram. Include first sighting and passing distance.



*Delete as appropriate